

Client Renewal Risk Report

SaaS subscriptions · hosting · licenses · contracts · domain renewals

Prepared for: **Example Ltd (Demo Workspace)**

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SAMPLE REPORT — ALL DATA IS FICTIONAL DEMO DATA

This sample shows the Renewal Risk report built from the customer-maintained Renewal & Vendor Register: which renewals are overdue, which are coming up in the next 90 days, and which records are missing the operational fields needed to act in time. Every vendor, owner, date, and amount below is fictional demo data.

Executive Verdict

1 renewal is overdue (Adobe Creative Cloud Teams) and 4 renewals are due within the next 90 days. 1 record is missing the fields needed to manage its renewal.

Assets tracked	Overdue	Due in 90 days	Incomplete records
7	1	4	1

Overdue Renewals

Renewal dates in the past for non-cancelled assets.

Vendor / Asset	Due date	Contact	Team	Status
Adobe — Creative Cloud Teams (5 seats)	5 Jun 2026	—	Design	Overdue

Upcoming Renewals — Next 90 Days

Vendor / Asset	Due date	Days	Cycle	Contact
Cloudflare — Cloudflare Pro plan	29 Jun 2026	18d	Monthly	Dana Marin
Certificate authority — Wildcard certificate *.retail-demo.example	6 Jul 2026	25d	Annual	Dana Marin
Google — Google Workspace Business Standard (24 seats)	28 Jul 2026	47d	Annual	Radu Vasile
Atlassian — Jira Software (15 seats)	25 Aug 2026	75d	Annual	Elena Toma

Incomplete Records

Records missing the operational fields needed to manage a renewal calmly.

Vendor / Asset	Missing fields	Status
Adobe — Creative Cloud Teams (5 seats)	contact / owner	Overdue
Tableau — Tableau Creator (2 seats)	renewal date, invoice email	Active

Cost Summary

Annualised recurring cost based on visible assets only.

EUR **14,820.00 / year**

Fictional demo total across the 7 sample assets above.

Recommendations

1. Adobe Creative Cloud Teams is overdue — confirm the renewal status and assign an owner.
2. Confirm the Cloudflare Pro plan and wildcard certificate renewals due within 30 days.
3. Add a renewal date and invoice email for Tableau Creator so CertPilot can warn before its renewal becomes urgent.

Methodology

- Renewal status is based on each asset's renewal date compared to today. Cancelled assets are excluded from active renewal risk.
- Every record in this register was entered or imported by the customer. CertPilot does not access vendor systems, parse invoices, or verify renewal outcomes automatically.
- This is an operational renewal-risk report. It is not a legal, financial, or compliance audit.
- This is a static sample document. All vendors, owners, dates, and costs are fictional demo data.